

## MGABC BANNER

### Use and Reservation Guidelines

The MGABC Banner is for use by all members. This banner can be used by chapters and/or members for public community projects, at meetings, seminars, trade shows or other approved MG activities.

Use will be on a first-come, first-served reservation procedure, and will have a sign in/out sheet.

The banner is printed on vinyl and mounted on a roll-up stand. It is approximately 34" wide x 81" tall (86 cm x 2.5 m).

To reserve the banner, email your request to [secretary@bcmastergardeners.org](mailto:secretary@bcmastergardeners.org) with date required, chapter and event details and the contact person who will be responsible for pick up and return. You will be notified if the banner is available, and further arrangements will be made.

The banner is stored in Vancouver. If out-of-town use is requested, the borrow will be responsible for all shipping/courier costs to pick up and return the banner.

Replacement of the banner will be the responsibility of the person and/or chapter that had it in their possession at time of damage or loss – approximate value is \$400.00. It is up to the person/chapter that last used it to return the banner to the pick-up point or to pass it on for the next event if previous arrangements have been made to do so. This information will be confirmed by both the person who stores the banner and the borrower.

#### Reservation details – sample

Nov 26/09 – MGABC - AGM, Sidney, BC – Lynne Christmas

Feb 27/10 – Vancouver, Seedy Saturday, VanDusen - Lynne Christmas

March 7/10 – MGABC – Spring Seminar, Burnaby – Lynne Christmas

January 2010