

MINUTES OF THE MASTER GARDENERS ASSOCIATION OF BC COUNCIL MEETING

Tuesday, January 13, 2009

11:00 am, Cedar Room, VanDusen Gardens

PRESENT: Barry Roberts, Linda Derkach, Penny Koch, Ron Fawcett, Linda Sears, Heather Nielsen, Susan Lazar, Terry Dixon, Leslie Ingram, Jan Hemming, Lynne Christmas, Wendy McIntyre, and Sally Shivers standing in for Pam Harrison.

Regrets: Pam Harrison, Sheila Malbeuf, Carson Cooledge (as of January 14: Carson has decided not to take up her position on MGABC Council)

Note: the letters MSC used below stand for Moved, Seconded, and Carried

1. a) **Call to Order – Barry called the meeting to order at 11:06 a.m.**

b) **Welcome and Introductions-** Council members introduced themselves Barry Roberts, President, Linda Derkach: VP of Education & Master Planner of VIMGA, Penny Koch: Ron Fawcett: VP of Finance, Linda Sears: Summerland, Heather Nielsen: VP of Communications, Susan Lazar: VP of Meetings and Special Events. Terry Dixon, Leslie Ingram: VP of Planning & Governance, Jan Hemming: Past President of Victoria MG's, Lynne Christmas: Past President, Wendy McIntyre, and Sally Shivers, VP of VIMGA standing in for Pam Harrison.

c) **Adoption of Agenda-** Linda S. requested addition of Chapter Reports under 'Other Business'.

d) **Approval of Minutes from Dec. 9/08** as amended: Change wording in Prince George report from 'graduates' to 'students' m/s/c Linda D. / Sally

2. **Venue and Timing of Meetings in 2009**

Discussion of times and dates for upcoming meetings: (updated 2009 Calendar now available)

3. **Committee Guidelines**

a) Chair should be given authority to dissolve committees.

2nd **paragraph 'Term of Office' paragraph will be reworded by Barry**

b) **Allocation of Responsibilities**

MGABC Committees *revisions:*

A.T.P.C -Penny will liaise with Linda D.

Bylaws -Linda S. will replace Dana

Communications Committee Resource Deficit- Jan, Terry, Leslie, and Lynn will take lead to pull together what is needed for background

- 1) Newsletter
- 2) Website
- 3) E-Mail
- 4) PR
- 5) Writers Group

Education Committee - Linda D.

*** We need to look at how we are educating the public. Major goal for 2009**

- 1) Develop standards and requirements for BTP
- 2) Are we educating the public?
- 3) Advance Training-scope of starting it elsewhere
- 4) Curriculum Review
- 5) Can the Spring Seminar go Provincial?
- 6) Equivalency to ATP via colleges

Respectfully submitted, Heather Nielsen, Secretary

**Education Evaluation Committee (dissolved) may be replaced with Education Standards
- Jan will send out Victoria's Curriculum Review**

Invasive Plant Committee- Penny

- Invasive Plant Council of BC is coming out with list of invasive plants to educate nurseries and homeowners.
- Linda S. to liaise with interior

Finance - Ron Fawcett

- 1) Committee- Dianne Nickel and John Bruce
- 2) Fundraising/ Grant applications
- 3) Chapter Reports

Governance and Planning Committee- Leslie

- 1) Membership
- 2) Nominations
- 3) Bylaws
- 4) Implementation
- 5) PIPA
- 6) Policy and Procedures

Meetings & Special Events Committee – Susan Lazar

- 1) President Stand-in

Newsletter Committee NOW – Penny

- Chapters need to supply materials

- small contributions each quarter , short articles with photos
- Ann-Marie has allocated space each quarter for photos and story

MGABC projects/stand alone positions

changes:

Annual Report Compilation - Lynne
BC Federation of Garden Clubs - Linda S.
Secretarial Duties/ Communications Hub - Heather

NOTES

- Linda S. requested a policy statement on use of the MGABC website to send to chapters
- Agreed to leave website committee as is for 2009
- Writers Group has been removed
- skills survey- send to Chapter level -- Master copy to all Chapter heads
- discussion of structure and lack of Vancouver Chapter representation
- South Fraser Steering Committee – changed to Chapter Reports

c) Council To Do Calendar:

- **Add reports for Implementation Committee: March , April, May**
- June Garden Party- June 16th
- **November MGABC AGM may be held in Victoria- Jan to report in February.**
- **Newsletter deadlines-**
 - **Jan 15th for March**
 - **April 15th for June**
 - **July 15th for Sept.**

Respectfully submitted, Heather Nielsen, Secretary

- **Oct 15th for Dec.**

4) Treasurer's Report

Question re publicity expense- Down the Garden Path Brochures
Discussion of all Chapter Financial info being under Ron's jurisdiction under MGABC tax #

Cheques issued

m/s/c Ron/ Lynne

Financial Statements

m/s/c Ron/ Wendy

5. Continuing Business

a) Spring Seminar- Lynne will produce a promo poster

-It was agreed publicity for public is needed to increase revenues.
-Janet Fraser does publicity for this

Vendors:

- 32 Books is coming, Barry has asked them to provide better discounts to increase sales
- West Coast Seeds

b) Prioritize Objectives MGABC Goals

Reviewed this document: removed item 3, 8, 11 – 12, 13 decisions via e-mail
Linda D. will mock up dates

c) Leslie still collecting feedback on P & P manual Ver.2

6. New Business

- **Making newsletter & website provincial.**
- **Communication group will work together in next month to come up with guidelines.**

7. Other Business

Counting hours- If a member belongs to both Vancouver and Victoria they report one set of hours.

Chapter Reports- Linda S. reported 20 new students in Kamloops, 76 members!

A/V/R demo was postponed until February

8. Adjournment- There being no further business the meeting adjourned at 3:12 p.m.

Handouts attached

Agenda

MGABC Meetings for 2009 (revision needed)

Minutes December 9/08

Committees Generally

MGABC Council Responsibilities

MGABC Calendar

Treasurer -Cheques issued

- MGABC Financial Statements as @ Dec 31/08

Draft of MGABC Goal Setting

Respectfully submitted, Heather Nielsen, Secretary